



ITEM		TENANT	LANDLORD
Roof	Leaking/tiles off/cracked		1
Toilet seat	Loose	1	
	Broken	1	
Algae/moss on path		1	
Broken window	Glass	1	
	Board up		1
Lights	Light bulbs	1	
	Strip-light tubes/starter motor	1	
	Sealed light fittings		/
	Light fittings		/
Keys	Lost/locked out	1	
	Broken lock/key		/
Blockages	Sinks	1	
	WC's	1	
	Sewer drains		/
Gutters	Clean out blocked gutter		1
	Repairs		/
Kitchen units	Drawers		1
	Doors / Units		/
	Worktops		✓
Boundary	Fencing		/
	Walls		/
	Gates		✓
	Replace		1
	New/additional	1	
Taps	Dripping/washers		/
	Broken		/
Doors	Adjusting of internal and external door handles/locks	/	
	Planing of doors following carpet fitting	/	
Bathroom	Bath panel		✓
	Extractor fan		/
	Showers		/







Windows	Window catches		1
Un-openable	External doors and windows		✓
Central Heating System	Leaking radiators/no ignition /noisy/faulty timer		1
	Loss of pressure	✓	
	Total loss of heating and hot water		✓
Repairs to cooker/cooker installation/white goods	Unless service charge in place	1	
Internal decoration	Prior to transfer (mutual exchange)	✓	
	Void (empty homes)		✓
	Tenanted	✓	
Wilful damage	See below	*	
Broken in by police		✓	
Condensation mould mildew		✓	
Home contents insurance		✓	

^{*}Note! Any tenant obligation works carried out by the landlord will be rechargeable to the tenant.