

Urban Community Connection Evidence

Please read carefully the criteria required before completing this form.

Neyland / Llanstadwell Urban Community Connection	
Name	
Address	
CH@P Number	
Telephone / Email	

My statement

I qualify for a connection to the **Neyland / Llanstadwell** area because I or a member of my household: (✓ please tick all that apply)

- Have lived in the the **Neyland / Llanstadwell** area as my only or principal home continuously for the last 2 years, *or*
- Have previously lived the the **Neyland / Llanstadwell** area as my only or principal home for at least 5 years, *or*
- Have close family members (grandparents, parents, siblings, adult children), who have lived in the the **Neyland / Llanstadwell** area for the last 5 years as their only or principal home, *or*
- Have a child who is a member of the household who attends a school in the the **Neyland / Llanstadwell** area, who has been in the school for at least 12 months, *or*
- Have permanent employment (at least 16 hours per week) in the the **Neyland / Llanstadwell** area for the last 12 months, this can include unpaid work for the emergency services or coastguard.

Where I have lived and my evidence

These are the address(es) I have lived in as my only or principal home to qualify for a connection to the **Neyland / Llanstadwell** area. For each address I have enclosed evidence that shows I lived there for the time I am claiming.

Address	Date moved in	Date moved out	Evidence enclosed (from the above list)

My child attends the following school		Date started attending	Evidence enclosed	
School Name			i.e., letter from school	
School Address				
School contact Number				
I work locally at:		Date started employment	Hours worked	Evidence enclosed
Name				i.e., wage slip
Address				
I have family living at the following address(es)		Relationship	Date moved in	Evidence enclosed (from the above list)
Contact details of family member				
Email			Telephone	
We may need to verify this information. Please ask your family member to sign here if they are happy for ateb to contact them.		Signature		
		Dated		

What will be accepted as evidence:

At least two official documents (photocopies accepted) with a date, your name, and your address e.g.

Gas/Electricity/Water bills	Medical card
Council Tax bill	Insurance policies
Bank statements	Tenancy agreement
Driving license	Bank statements
Letters from DWP regarding Child benefit/Tax Credits/Pensions	

What will not be accepted as evidence:

- Any document that does not contain both your name and your address e.g., no name or someone else's name, no address, or a different address.
- Documents without a date.
- Letters from friends, relatives, neighbours, etc.

Declaration

By signing this form, I give my consent for ateb to approach any agency/employee/school or family member I have used as evidence so they may verify it.

I confirm that the statements I have made, and the evidence submitted is true.

Signed _____ **Signed** _____
(applicant 1) (applicant 2)

Print _____ **Print** _____

Date _____ **Date** _____

All prospective tenants to sign please.

If anyone is found to have obtained a tenancy by giving false statements or providing false evidence, ateb will:

- (1) Report the matter to the Police for criminal investigation, and
- (2) Seek to evict you.

Additional information:

Please note, additional preference under the Urban Communities Policy will only be given to customers in the Silver and Gold bands and those with Priority Status.

When a property is advertised under the Rural Communities Policy:

- *A customer with a local connection with the urban area in which the property is situated and whose needs match the property will be given priority over customers who do not have a local connection to that area.*
- *If two or more customers with a local connection bid for the same property, the process in **Section 31 of the ChoiceHomes@Pembrokeshire Allocation Policy - Offers of accommodation** will be applied to those customers.*
- *If no one with a local connection bids for the property, the process in **Section 31 of the ChoiceHomes@Pembrokeshire Allocation Policy - Offers of accommodation** will be undertaken with those customers who have placed a bid.*

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