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Haverfordwest
SA61 1QP

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0800 854 568

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Mrs Jo Bloggs
Example Letter
1 Made Up Address
Pembrokeshire
SA12 345

Tuesday 9th May 2023

Dear Mrs Bloggs,

Renting Homes Wales (Act) 2016 — Written Statement of your Converted Occupation Contract

On the 1 December 2022, the Renting Homes (Wales) Act 2016 (The Act) came into force in Wales, changing the way all landlords in Wales rent properties — including ateb.

The Act improves how we rent, manage, and live in rented homes in Wales.

On 1 December 2022, as part of the changes under the Act, your tenancy agreement converted to a new form of ‘occupation contract’ which includes the improved rights and obligations set out within the Act. All Landlords in Wales have to provide their customers with a ‘written statement’ of their converted occupation contract by 1 June 2023 — 6 months after the Act came into force.

Enclosed within this letter you will find your written statement of your converted occupation contract. The written statement details the type of occupation contract you have and sets out all the new rights and obligations under the Act including, as additional terms, terms from your previous tenancy agreement that have carried over as they are not affected by the Act.

There is explanatory information at the start of the written statement which gives a good overview of the terms of your converted occupation contract.

Please contact your Housing Coordinator on 0800 854 568 or via email hello@atebgroup.co.uk if you have any questions about the content of the written statement.

Yours Sincerely,

Mark Lewis
Executive Director for Customer